



# CAMP KAWAGA 2021

## PARENT GUIDEBOOK





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*All informations regarding our COVID-19 protocols can be found in our [2021 playbook.](#)*

Contact us: 847-748-8055 or 715-356-6262

[parents@kawaga.com](mailto:parents@kawaga.com)





## 2021 FORMS CHECKLIST & DEADLINES

**\*\*FOR ALL COVID RELATED INFORMATION, PLEASE REFER TO OUR 2021 PLAYBOOK\*\***

How to access forms:

1. Go to [www.kawaga.com](http://www.kawaga.com). CLICK "LOGIN" (upper right corner)
2. Log into your account
3. Click on "Forms and Documents"

Checklist:

- Pay Camper Tuition: Due by May 7<sup>th</sup>, 2021
- Complete all Camper Personal, Health, and Travel Forms: Due by May 15<sup>th</sup>
- There are 11 REQUIRED ITEMS in all:
  - Health History Form
  - Camper Confidential Form
  - Travel Form
  - Cabinmate Request Form
  - Camper Questionnaire – (filled out by camper, not parent)
  - Insurance Card/Parent Authorization Form
  - Physician Examination Form (can use doctor's own form)
  - Immunization Form
  - Camper Photograph
  - Participation Agreement
  - Covid Waiver
- Register camper medication through [www.CampMeds.com](http://www.CampMeds.com) by June 1<sup>st</sup>
- Optional: Text a 2-minute video message to the Admin team about your son: Due June 1<sup>st</sup> (see communication section)
- Confirm travel arrangements (see travel section)
- Order required Kawaga apparel. <https://www.everythingsummerncamp.com/camp-kawaga-clothing>





## TRAVEL INFORMATION

### PRIOR TO DEPARTURE

- All campers are required to come through Chicago on the day before their departure for COVID testing. The only exceptions: if you live in Wisconsin, Minnesota or are dropping off your son directly at camp for which you've received prior approval from the camp admin.
- All flights arriving in Chicago on the day before departure should arrive no later than 11am.
- All families are responsible to find accommodations the night prior to departure. If you need assistance, please contact [parents@kawaga.com](mailto:parents@kawaga.com).
- TEST RESULTS will be sent electronically to parent either the evening prior to departure or early morning the day of departure.
- ALL CAMPERS WILL NEED TO HAVE A NEGATIVE TEST RESULT IN ORDER TO BOARD BUS.

### DAY OF DEPARTURE

- Dropoff times at the bus site will be staggered on an hourly basis. We will inform you of your drop-off time in advance, and we ask that you do not arrive or leave your car until your scheduled departure time.
- Campers will be traveling within their cohorts (pods) on the bus up to camp.
- Parents must remain in their cars at all times. Campers must remain in their car until it is time to board.
- Please limit the bus-site attendance to one family member per camper.
- Campers and family members must wear a facial mask at the bus stop.
- Campers should pack a (nut-free) lunch, snack, and drink for the bus ride. Buses will not make any stops for food. There is a bathroom on board.
- We request that parents take their son's temperature before leaving for the bus site. Do not send your camper to the bus if his temperature is over 100°.
- We will also take campers' temperatures before the buses depart. Campers with a temperature of 100° or higher will need to return home; therefore, parents must stay at the bus site until their camper has boarded.

The following protocols will be implemented by our private charter company:

- Drivers are required to wear masks and gloves for the duration of the trip.
- Drivers will exercise social distancing and the last to board and first to exit.





- A barrier will be installed around the driver.
- The buses will be sanitized before campers and counselors board.
- The number of passengers will be limited on each bus to allow for proper physical distancing, including leaving the two front rows empty. The bus driver will board last.

#### Airport Procedures

##### ***All flights must arrive in Chicago***

- Families of all campers are required to land no later than 11am the day before their session begins.
- We will be sending N-95 masks for all campers and family members planning to fly and masks will be required to be worn at all times during the flight and in the airport.
- Parents must take their camper's temperature before departing to the airport. Campers with a temperature of 100° or higher will not be able to fly.

#### Dropping Off at Camp

##### ***Only available for families living in Wisconsin or Minnesota***

Any family considering dropping off their son at camp must receive prior approval from the camp office no later than June 1st. We will only allow drop-offs for special circumstances and will require a negative PCR COVID test within 48 hours of arrival.

- We request that parents take their camper's temperature before leaving their home for the drive to camp. Do not send your camper to camp if his temperature is over 100 degrees fahrenheit.
- There will be assigned arrival times for all parents dropping off their campers between 11:00 am and 2:00 pm.
- Upon arrival at camp, we will take campers' temperatures before parents may depart. Campers with a temperature of 100 degrees fahrenheit, or higher, will not be permitted to enter camp.
- Staff will be on-site to direct traffic. Please do not get out of your car until directed.
- Parents will not be allowed into camp beyond the parking lot.
- Please return to your car after saying goodbye to your camper and wait for a staff member's signal that your camper has successfully checked in and that you are clear to depart.





## LUGGAGE INFORMATION

### CHICAGO-AREA CAMPERS

ALL bags are picked up/dropped off using the company called [Camp Laundry](#).

- Suburban families bags will be picked up from your home.
- City families will have a central drop-off and pickup location (see below).
- The fee is \$65 (each way) for 2 duffels plus a sleeping bag.
- All families must personally arrange for pick-up of duffels directly with Camp Laundry.
- There is an upcharge to \$70 if a duffel weighs more than 75lbs.
- Contact Camp Laundry to use optional laundry service at the end of camp.

8 weeks	Suburban City	June 17 or 18 June 16	August 14
1 <sup>st</sup> session	Suburban City	June 17 or 18 June 16	July 19
2 <sup>nd</sup> session	Suburban City	July 14 or 15 July 13	August 14

City Dropoff/Pickup Address:

2407 N. Elston  
Chicago, IL 60647  
From 4-7pm

Contact Camp Laundry – [camplaundry@gmail.com](mailto:camplaundry@gmail.com)

### OUTSIDE THE CHICAGO-AREA CAMPERS

**Ship your duffels directly to our address:**

Camper's Name  
Camp Kawaga  
10,000 Kawaga Rd.  
Minocqua, WI  
54548





- Duffel bags must be shipped via UPS, FedEx, or DHL. Parents must arrange this service individually.
- Arrange for delivery at least 3 days before the start date of camp.
- Provide the shipper with the weight and size (length, width, and height) for each piece.
- We strongly advise you to insure contents. Carriers have a minimal limit on lost contents.

IMPORTANT: Include an additional label with name, address, and phone number INSIDE each bag. If a bag is misplaced, this will help the carrier identify it and deliver it.

### PACKING FOR CAMP

Your son should arrive with everything necessary for the summer. Northern Wisconsin can have large changes in temperature even in the same day. Please use our packing list: <https://kawaga.com/packing-list/>

Kawaga does not provide linens, blankets, or pillows. Nights in the Northwoods can get chilly; we recommend that each camper brings 2 warm blankets to camp.

- Sleeping bags are not usable as blankets.
- Waterproof rain gear that will keep your son really dry is ESSENTIAL!
- The boys always seem to need more socks, towels and swimsuits but fewer t-shirts.

Remember that your camper will be moving around outdoors in all kinds of weather. Many days in the Northwoods require a warm jacket in the morning, shorts and t-shirt by noon, and blankets at night!

#### REQUIRED GEAR:

- 1 gray Kawaga t-Shirt
- 1 white Kawaga t-Shirt
- 10 face masks
- Water bottle x 2

#### LABELS:

- All clothes, shoes, towels, and equipment must be labelled. DO NOT JUST INITIAL ONLY!
- Sew-on or iron-on name tags work best.
- Please help us reduce the amount of lost clothing by labeling your son's FULL NAME.





#### LAUNDRY:

Laundry is done weekly by a professional service. Your son needs a 10–days supply of clothing.

The laundry uses VERY HOT water in an effort to remove grass stains and dirt; so please choose clothing accordingly. Do NOT send clothing that needs dry cleaning (which is likely to get stained or ruined by the laundry service).

#### ***Helpful tips to parents about laundry:***

- Make sure your son’s name is CLEARLY printed on his laundry bags.
- Pack 2 laundry bags.
- Each laundry bag must have a drawstring.

### COMMUNICATION, PHOTOS, & TECHNOLOGY

#### PARENT/CAMP COMMUNICATION

Parents can ALWAYS communicate with Camp – including nurses, administration staff, Lauren and Ty – via either telephone calls or emails. We will return all calls and emails within 24 hours.

- The Camp Line: (715) 356-6262
- For Quickest Response: [parents@kawaga.com](mailto:parents@kawaga.com)
- Ty’s Email: [ty@kawaga.com](mailto:ty@kawaga.com) Lauren’s Email: [lauren@kawaga.com](mailto:lauren@kawaga.com)
- Crow’s Nest Email (Health Questions): [nurse@kawaga.com](mailto:nurse@kawaga.com)

#### PARENT VIDEO FOR CAMPER

We invite all parents to text us a video message to our admin team about your son. We will sort these by cabins and share them with your son’s counselor. The personal connection achieved through hearing and seeing you speak about your son will enhance our staff’s ability to connect even better with your son (2 Minutes Max length, please).

Please email your video to [parents@kawaga.com](mailto:parents@kawaga.com).







#### PARENT/CAMPER COMMUNICATION

Parents can communicate with their campers solely through CampMinder's 1-Way Email system called CAMPSTAMPS. This summer, please refrain from sending letters and/or packages through the mail.

#### MAIL

We require your son to write home at least twice a week and will do our best to see that he does. Stamped, self-addressed envelopes are a good idea for younger campers. You may even want to consider fill-in-the-blank style letters as well.

#### E-MAIL

One-way email is available to parents through your CampInTouch account. CampStamps is an email service (there's a nominal charge, less so than using a stamp). You may invite family members to use your account as a guest. Your son can write a letter home in response to your email through the FAXBACK system through CampMinder as well.

Emails are stored on a secure server, then downloaded each morning at 9 a.m., and distributed after lunch that day.

Email sent to campers via the Kawaga email address will not be delivered except in the case of an emergency.

#### TELEPHONE

Telephone calls to campers are permitted on birthdays or emergencies only. Under no other circumstances is a camper permitted to call home. Please do not tell your son he can call you.

If you have any questions or concerns about your son, please call the office. We will discuss your concerns directly with you, but you will not be permitted to speak with your son directly.

Please understand that camp is a busy place and our first priority is to be out with the campers. Non-urgent calls will be returned as soon as possible. We will return all calls within 24 hours.





## PACKAGES

PLEASE ADHERE TO OUR PACKAGES POLICY! THIS POLICY IS STRICTLY ENFORCED!

We will not be accepting packages this summer. If your camper lost or forgot an item, please contact the camp office and we will work together to get your camper the necessary item(s).

Food, candy, gum, etc. is absolutely prohibited. Camp does not allow care packages, additional toys or gadgets to be accepted once your son is at Camp. Food in the cabins creates problems with bugs and other "critters" from the woods!

## CAMP NEWS, PHOTOS, & SOCIAL MEDIA

### DAILY PICTURES – DAILY BLOG

Every day of the summer we post photos and descriptions of the action that took place that day at camp. This summer, we are using Waldo Photos for all daily camp pictures and summary of the day. The interface is fantastic mobile-friendly and offers free downloads directly to your mobile device.

SAVE TIME...and your eyes! Get YOUR camper's photos texted to your phone with state-of-the-art facial recognition. No more hunting for hours for the pics you want to see!

- Register by texting KAWAGA21 to 735-343
- Send a selfie of your camper
- Purchase service: \$14.99 (2 weeks), \$24.99 (4 weeks), \$44.99 (8 weeks)
- Get your camper's pics!

\*If you do not want to pay for the service you can still access all our photos through the service and downloads are completely free! Follow the link and code is: KAWAGA21 <https://waldo.photos/galleries>

### SOCIAL MEDIA

We would love for you to follow us across our platforms to stay up to date all year round with the latest from Kawaga.





**Follow us on:**

- Instagram <https://www.instagram.com/campkawaga>
- Facebook <https://www.facebook.com/campkawaga>
- Twitter <https://twitter.com/CampKawaga>
- Vimeo <https://vimeo.com/kawaga>

VIDEOS – [www.vimeo.com/kawaga](http://www.vimeo.com/kawaga)

Video updates will be published on our Vimeo page and cross posted on social media.

BLOG POSTS – <https://kawaga.com/news/>

Throughout the summer we will offer summaries of events that took place that week (an average of 4 posts a week). These will include “Ty’s Takes” (reflective and relevant stories of the magic we get to see at camp), “Lauren’s Letters” (Camp through the eyes of our camp Mom!), Saturday “sermons” (written sermons from our staff delivered during our Saturday service), Pineneedle Articles (written for the camp newspaper on a weekly basis). All are a great way to follow along with the action taking place on The Shores.

## ELECTRONICS AND PROHIBITED ITEMS

We are a screen free environment!

Cell phones of ANY TYPE are not permitted at Camp Kawaga. Campers traveling via plane may bring a phone for safety reasons, and those phones must be turned in immediately upon arrival to camp.

**CELL PHONES ARE NOT ALLOWED ON THE BUS RIDE UP TO CAMP.**

**FOR ALL CAMPERS PERSONAL PHONES MUST BE TURNED IN AT CHECK IN AT THE BUS.**

**CAMPERS FOUND WITH PHONES IN THEIR POSSESSION AT CAMP AFTER CHECK-IN WILL BE REMOVED FROM DAILY ACTIVITIES AND “REPEAT” OFFENDERS WILL BE SENT HOME.**





The following are allowed and encouraged at camp, which can be used in the cabin during rest periods and bedtime. Every cabin has electricity, so if your son comes to camp with these items, please provide him the necessary charger:

- Screenless MP3 players (e.g., iPod shuffle)
- Books, e-books, and magazines.
- Headphones are especially helpful for early risers.

The following are **STRICTLY PROHIBITED** and will be confiscated!

- Cell Phones of any kind.
- iPods (except for iPod Shuffles that are screenless)
- Speakers
- Gameboys, PSPs, Nintendo Switches, & all Handheld Video Game devices
- Walkie Talkies
- Laptops

Other Items **NOT** allowed at camp: Pocket Knives, Firearms, Fireworks, Alcohol, Illegal Drugs, Tobacco, E-cigs, Vaping Materials.

\*Should there be any of the above items found at camp we reserve the right to send your son home.

Camp is not responsible for lost or stolen items.





## HEALTHCARE

**\*\*FOR ALL COVID-RELATED INFORMATION, PLEASE REFER TO OUR [2021 PLAYBOOK](#)\*\***

***The health and safety of our campers is our first priority! Our infirmary, called Crow's Nest, is staffed by 3 full-time nurses and a rotating physician who will live in Crow's Nest. We are 5 miles from the nearest hospital and health clinic, Howard Young Medical Center and Marshfield Clinic.***

### GENERAL HEALTH CARE

The nurses are available at camp 24 hours a day. If a camper is not feeling well in the middle of the night, a counselor will bring him to Crow's Nest for care.

Designated hours are set aside each day for non-emergencies - after breakfast, lunch, and the evening program. If a camper needs outside medical attention, we will take him to Howard Young Medical Center or Marshfield Clinic. Both of which offer excellent medical care.

### COMMUNICATION

If you have a question about your son's health and well-being, please email [nurse@kawaga.com](mailto:nurse@kawaga.com) and ask to speak with the Nurses, Lauren, or Ty. We will contact you directly if your son suffers from an injury or illness requiring anything more than basic medical services or is being scheduled for a visit to the clinic or hospital.

### HEALTH CHECKS

Campers undergo a health check by our Camp nurses upon arrival at Camp, and again prior to their departure.

### TICKS, MOSQUITOS, AND HARMFUL PLANTS

We have partnered with a public health company called Ivy Oaks Analytics for insect, tick and pest control. Their staff surveys our property to build a perimeter to deter rodents and help us identify where and what types of ticks we have on our property.

Our staff is trained to identify ticks and reduce exposure to ticks and mosquitos. We also conduct





inspections for ticks, at times when the boys will be in the woods.

## MEDICATION

***ALL medications MUST be ordered and sent to camp via [www.campmeds.com](http://www.campmeds.com)***

All camper medication is kept in Crow's Nest and administered by the Camp Nurses.

Medication is dispensed prior to meal times and also before bedtime.

Crow's Nest is well supplied with common over-the-counter medications such as Tylenol, Benadryl, Pepto Bismol, Sudafed, etc. Do not send these medications to camp. All prescriptions, other over-the-counter medication, inhalers, and as-needed medications, must be registered with CampMeds.com. The **ONLY** exception is for HGH/steroid injections.

Please notify us via the online Health History Form if your son has medication that should be taken at camp. Any changes to your son's medication after the Form is completed and submitted to the Health Staff must be communicated to us in writing.

CampMeds.com – CampMeds will send all pre-packed medications directly to camp once you're registered and have provided the necessary prescription and paid fee.

**ALL CAMPER'S MEDICATION MUST BE REGISTERED!**

**Campers MUST be registered by June 1st. There are late fees for registering after the deadline.**

IF YOU FAIL TO REGISTER, you will be assessed a \$100 Camp Administration fee, and are still required to register through CampMeds, paying their late and rush fees as well.





## TUITION AND SPENDING MONEY

### TUITION

Camp tuition covers all normal camp expenses for room, board, snacks, laundry, memory photo album, COVID testing, and special event t-shirts. If your son misplaces a needed product, like his toothbrush or toothpaste, for example, he can buy replacements at our camp store.

### ADDITIONAL EXPENSES

We charge additionally for bus transportation, baggage shipping charges, travel expenses, camp apparel, medication and birthday parties. **The charges are billed at the end of camp and must be paid in full by September 1.**

### SPENDING MONEY

Additional spending money is neither required or necessary this summer. If a camper arrives with any cash, it should be turned into the office and kept in the camp safe until departure.

## HELPING YOUR CAMPER SUCCEED

Whether this is your child's first time at camp or he is a veteran Kawaga camper, we want to do all we can to help assure he has a wonderful camp experience. Parents can help by taking time in advance to fill out the Camper Confidential form completely and, honestly, communicating any special concerns or needs. Please have your camper fill out the Camper Questionnaire.

Please help us prepare your child for a successful experience and let us help you relieve any concerns you may have about the camp experience for your child. Below we discuss some common situations you and your son may be concerned about. In all of these situations counselors will work discreetly with your child to manage the situation so it does not interfere with your son's camp experience.

### HOMESICKNESS

Bring a favorite stuffed animal or photos of the family. Pre-addressed, stamped envelopes and paper to write home are another great thing for campers to help them stay connected. Please do not tell your camper he can call home or you will come get them if he is homesick. This is a very natural feeling for





campers and most cases are managed easily by our well-trained staff.

#### BED WETTING

Our staff works diligently to keep this private matter just that for your camper. Please be certain to inform Lauren or Ty before summer and in the health forms if this is something we need to help with. Counselors can help be sure your child does not drink for a time before bed and work one on one to ensure accidents are handled without any unnecessary attention. Please share with us any management techniques you use to help keep this from being a concern for your son.

#### BEHAVIORAL ISSUES

Our staff are well trained in managing children's behavior and work closely with campers if needed to handle difficult situations. If you have specific concerns about your child, please contact Ty or Lauren before camp to discuss. We work very hard to ensure campers learn and live within our guidelines and live within them while at camp, but extreme behavior may require parent involvement. Bullying, physical violence, or destructive behaviors are not tolerated, and may lead to dismissal from camp. If you have any special concerns regarding your son, please contact Ty or Lauren before camp.

#### THANK YOU

We view our relationship with you as a partnership; together, we can provide the type of summer experience for your son that we all want. We thank you for carefully reading and following the guidelines outlined in this document. Please call or email us if you have any questions concerning anything within this guidebook. We look forward to a summer of growth, fun, learning, and new experiences and lasting friendships for your son. Thank you for the trust you place in us. We want Kawaga to hold a special place not only in your son's heart, but also in yours.







# CAMP KAWAGA 2021 PARENT GUIDEBOOK

